

NYC Compliance Checklist 2023

2023 Key Dates

JAN	15 TH	<ul style="list-style-type: none"> Last day to distribute annual lead paint/window guard notices to residential tenants First deadline in 2023 to distribute Fire Safety Information to residential tenants (Bulletin/Guide, Checklist, etc.) 	DOHMH/HPD FDNY
	31 ST	<ul style="list-style-type: none"> Deadline to submit annual water tank inspection for 2022 calendar year Deadline for applying for the Multiunit Building Collection Program BEST PRACTICE - Provide annual stove knob cover notices. This is a suggested date based on the start of the law & the timing of annual safety notice mailings 	DOHMH/HPD DSNY HPD
FEB	15 TH	<ul style="list-style-type: none"> Legal deadline for new, renewal, and change requests for the 2023 - 24 Co-op/Condo abatement 	DOF
	16 TH	<ul style="list-style-type: none"> Landlords must begin to make reasonable attempts to acquire lead paint/window guard information for non-responsive tenants as part of the annual safety notice mailings process 	DOHMH/HPD
	21 ST	<ul style="list-style-type: none"> FISP Sub-Cycle 9B ends (Blocks 0, 7, 8) 	DOB
MAR	1 ST	<ul style="list-style-type: none"> Notify DOHMH of all non-responsive tenants and attempts to acquire information as part of annual safety notice mailings process Deadline to appeal Assessment to Tax Commission for Class 2, 3, and 4 properties 	DOHMH/HPD DOF
	15 TH	<ul style="list-style-type: none"> Deadline for property owner personal exemptions (STAR, DHE, DRIE, Veterans, Clergy, SCHE, SCRIE) Deadline to appeal Assessment to Tax Commission for Class 1 properties 	DOF DOF
		1 ST	<ul style="list-style-type: none"> First day updated trash take out and pickup times will be enforced DHCR Registration begins in ARRO system (ends Jul 31)
MAY	1 ST	<ul style="list-style-type: none"> Local Law 84 Benchmarking Report due for 2022 data (all covered buildings 25K square feet and up) 	DOB
	31 ST	<ul style="list-style-type: none"> Last day of Heat Season for 2022 - 23 	HPD
SEP	1 ST	<ul style="list-style-type: none"> Deadline for annual HPD registration. Required for multifamily residences (3+ units), designated residences, and hotels 	HPD
OCT	1 ST	<ul style="list-style-type: none"> 2023 - 2024 Heat Season begins 	HPD
		<ul style="list-style-type: none"> New Building Energy Efficiency label available - replace existing label with latest score before Oct 31st 	DOB
NOV	1 ST	<ul style="list-style-type: none"> Deadline for annual cooling tower certification 	DOB
DEC	31 ST	<ul style="list-style-type: none"> Final day to electronically file annual bedbug report for 11/1/22 - 10/31/23 	HPD
		<ul style="list-style-type: none"> Last day to file annual elevator and boiler inspections for 2023 cycle via DOB NOW: Safety 	DOB
		<ul style="list-style-type: none"> Last day for annual lead paint inspections (LL 1) and allergen hazard inspections (LL 55) 	HPD
		<ul style="list-style-type: none"> Last day to submit Local Law 87 EER for buildings due in 2023 (covered buildings list - 50K sq. Ft - with a last digit of "3" as the building's tax block number) 	DOB
		<ul style="list-style-type: none"> Last day to perform gas piping system inspections or submit certifications for Community Districts 11, 12, 14, 15, and 17 in all boroughs 	DOB

Did You...

- Schedule annual boiler & elevator inspections with your vendors? DOB
- Schedule any required Category 5 (5 year) inspection tests? DOB
- Post Benchmarking grades and Facade certificates as required? DOB
- Contact a contractor about getting ready for the new LL97 rules that come into effect for 2024? DOB
- If in Community Districts 11, 12, 14, 15, and 17: Schedule your gas piping inspection or submit your certification for no piping system? DOB
- Prepare for Cycle 9 filings with your facade vendor? DOB
- Submit annual bedbug reporting for residential units? HPD
- Perform annual LL 55 inspections for residential units? HPD
- File tax estimates, declarations, returns, and extensions? DOF
- Renew Certificates of Fitness? FDNY
- Prepare and file LL 84 annual Benchmarking report? DOB
- Prepare and file LL 87 EER, if required for your building this year? DOB
- Review permit expiration dates (including DOB and FDNY), and renew as appropriate? DOB/FDNY
- Perform regular daily, weekly, and monthly Cooling Tower maintenance tasks in advance of annual certification? DOHMH
- Lock down a vendor for the 2023 - 24 safety notice mailings, fire safety document, and stove knob cover processes? DOHMH/HPD/FDNY

Dates and compliance information is reported from NYC agencies and is subject to change. Each building in NYC has specific requirements and deadlines that can differ across boroughs, building type, etc. SiteCompli's Services are provided for informational purposes only, on an "as is" and "as available" basis. SiteCompli, its licensors and other suppliers disclaim all warranties, whether express or implied, including, but not limited to, any promises of accuracy or correctness of information provided or omitted. The full list of Terms of Use that govern SiteCompli's Services and website can be found at www.sitecompli.com/terms. Copyright ©2023 SiteCompli, LLC.

For ongoing updates or changes to 2023 due dates, bookmark our blog post here:
<https://sitecompli.com/blog/compliance-checklist-23>

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Two Things You Need To Know In 2023

1 Local Law 97 is Almost Here

New energy efficiency standards were recently established by the city to reduce greenhouse gas emissions. Under the new rules, many buildings over 25,000 square feet must meet new energy efficiency standards and comply with greenhouse gas emission limits by 2024. Different sized buildings have different requirements and deadlines to comply, but with the first quickly approaching, getting ahead is crucial to avoid steep fines.

Learn More On The Blog

<https://sitecompli.com/blog/local-law-97-rules/>

Get more information from the HPD

<https://www.nyc.gov/site/hpd/services-and-information/ll97-guidance-for-affordable-housing.page>

New DSNY Trash Rules

2 The city recently passed new legislation that establishes rat mitigation zones and new rules that set times for residential and commercial buildings to place trash out, so trash sits on the curb for less time. These new rules are aimed at combating the city's rodent problem and will be enforced 4/1/2023.

Learn More On The Blog

<https://sitecompli.com/blog/dsny-regulations-updates/>

NYC Agency Contacts

Sustainability Help Center
Help@NYCsustainability.org
(212) 566-5584

DHCR Office of Rent Administration
1 (833) 499-0343

DOB Boiler Division Customer Service
(212) 393-2661
Technical Unit - (212) 393-2784

DOB Administrative Enforcement Unit
(212) 393-2405

DOB Elevator Division Customer Service
(212) 393-2144
elevatordivision@buildings.nyc.gov

DOF Tax Commission
(212) 669-4410

FDNY District Office Headquarters
(718) 403-4000

**FDNY District Office 37
(Place of Assembly)**
(718) 999-2404 / 2403 / 1007

**FDNY District Offices 93, 94, 95
- Sprinkler Standpipe**
(718) 999-2478 / 2499

FDNY Violation/Business Information
Curedesk@fdny.nyc.gov
FDNY.BusinessSupport@fdny.nyc.gov

HPD Registration Hotline
(212) 863-7000
register@hpd.nyc.gov

HPD Bronx Code Enforcement
(212) 863-7050

HPD Brooklyn Code Enforcement
Euclid Ave - (212) 863-6620
Joralemon Street - (212) 863-8060

HPD Manhattan Code Enforcement
(212) 863-5030

HPD Queens Code Enforcement
(212) 863-5990

HPD Staten Island Code Enforcement
(212) 863-8100

Local Law 11 - Facades Unit
(212) 393-2551
facades@buildings.nyc.gov

**OATH ECB Remote Hearing Scheduling
BROOKLYN:** RemoteBKLYN@oath.nyc.gov

BRONX: RemoteBronx@oath.nyc.gov

MANHATTAN: RemoteManhattan@oath.nyc.gov

QUEENS: RemoteLIC@oath.nyc.gov

STATEN ISLAND: RemoteSI@oath.nyc.gov

OATH ECB Customer Service
844-OATH-NYC (844- 628-4692)

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