

# Critical Information When It Comes To OATH

OATH (formerly called the Environmental Control Board - ECB) is NYC's Office of Administrative Trials and Hearings. They adjudicate city matters and host hearings for summonses issued by several different agencies. These summonses are what property owners, managers, and even tenants frequently deal with (FDNY, DOB, Sanitation, Health, and more).



## How Do OATH Hearings Work?

Hearings must be requested and prescheduled before the scheduled hearing date. You can request a Hearing by Phone or a Hearing in Person. You can only reschedule once by requesting a reschedule via online form at [nyc.gov/oath/reschedule](https://nyc.gov/oath/reschedule) before the scheduled hearing date.

If a hearing is unattended and goes into default, it can be reopened (with possible default penalties avoided) within 75 days from the hearing date. Click [here](#) to request to reopen a default.

### THREE WAYS TO HANDLE OATH



**HEARING BY PHONE:**  
(212) 436-0777



**ONE-CLICK (ONLINE) HEARING:**  
[www.nyc.gov/oath](https://www.nyc.gov/oath)



**HEARING BY MAIL:**  
66 John St., 10th Floor

OATH hearings, trials, conferences, and help center sessions will be remote. In-person appearances are only available upon request via email to [livehearings@oath.nyc.gov](mailto:livehearings@oath.nyc.gov) at least five business days in advance of the scheduled hearing date.



## Don't Forget

Some named respondents choose to pay certain eligible fines (like Sanitation penalties) in advance to avoid a hearing. This can lead to increased penalties and/or presumed guilt for future violations. Consult with your OATH experts on how to best avoid this outcome for your portfolio.



## What About Corrections?

If you have an open DOB or FDNY violation, you must submit a Certificate of Correction to the agency that issued it. Otherwise, the violation will remain open and lead to additional headaches.

For some first offense DOB/FDNY violations, you may have an opportunity to cure the violation and avoid a hearing/penalties by submitting a Certificate of Correction in advance of the cure date. Check the copy of the violation to confirm if a specific infraction is eligible for this process.

### Here's what to expect if Certificates of Correction aren't filed in a timely manner:

- Uncorrected violations can delay the issuance of permits, interfere with financial actions, and cause additional enforcement
- For open DOB- OATH violations, an AEUHAZ1 violation (and \$3,000 penalty) may be issued to the building directly - not the named respondent - within 75 days of the issue date

## HOW TO PAY FINES

To pay an OATH fine, you can visit <https://a836-citypay.nyc.gov/citypay/ecb>, or pay in person at the OATH offices:

**MANHATTAN**  
66 John St.  
10th Floor

**LONG ISLAND CITY\***  
31-00 47th Ave.  
3rd Floor

**STATEN ISLAND**  
350 Marks Place

\*select days only - email [clerksoffice@oath.nyc.gov](mailto:clerksoffice@oath.nyc.gov) to confirm

#### OATH HELP CENTER:

(212) 436-0845 & [manhelpcenter@oath.nyc.gov](mailto:manhelpcenter@oath.nyc.gov)

#### READ MORE HERE:

<https://sitecompli.com/blog/oath-hearing-process-clarified-by-new-adopted-rules>

#### FOR MORE QUESTIONS, CLICK HERE:

<https://www.nyc.gov/site/oath/hearings/hearings-faq.page>

@ support@sitecompli.com

☎ 800.564.1152

🔗 [sitecompli.com](https://sitecompli.com)