

December Compliance Crush Recap

Here's a reminder of what's due on December 31st, 2023

Structural & Equipment Requirements

- Last day to file annual boiler inspections
- Last day to file annual CAT 1 elevator inspections
- Last day to file annual periodic elevator inspections (separate from and in addition to the above, with the same penalty for failure to file - \$3,000 per device)
- Last day to submit LL 87 EER for covered buildings due in 2023. Check to see which properties in your portfolio are required here, in your account: <https://clients.sitecompli.com/dob/audit>
- Last day to submit gas piping inspections for properties in Subcycle D (Community Districts 11, 12, 14, 15, and 17). Important - the city has notified certain owners of previous Subcycles to submit by 12/31 to avoid \$5,000 per property penalties. To that end, we recommend you submit any missing inspections or certifications before the end of the year
- Last day to submit parking structure inspections for Subcycle A (Manhattan Community Districts 1 - 7)

Residential Requirements

- Last day to perform LL 1 inspections for the year
- Last day to perform LL 55 inspections for the year
- Last day to file bedbug reports for 11/1/22 - 10/31/23. This is the fastest-growing HPD violation, so be sure to file and avoid the trend

Keep In Mind:

- ❗ New annual parapet observations are **not due this year**. They'll be required starting in 2024
- ❗ If you have a parking structure located outside of Manhattan Community Districts 1 - 7, you'll need to file a **one-time early observation with the DOB by August 1, 2024**, or perform and file a full inspection by that date (in advance of your assigned 2025 or 2027 due date)
- ❗ Water Tank inspections are due **January 15th, 2024**
- ❗ Annual safety notice mailing requirements kick off early in the new year:
 - Mailings sent from 1/1 - 1/15
 - Responses must be tracked and kept
 - Follow-ups to non-responders begin 2/15
 - Gather letters to the DOHMH describing actions taken for non-responders starting on 3/1

Watch the End-of-Year Review video **in the Blog Post**

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